



Memorial services application form

Before you complete this application form, make sure you have:

- Read the [Terms of use](#).
- Checked with the [Bookings Officer](#) that your preferred date is available.

Your booking is not confirmed until you have received written approval.

Contact details

Organisation/Group name: _____

Contact person: _____

Postal address: _____ Suburb: _____

Postcode: _____ Email: _____

Mobile: _____ Daytime phone number: _____

Event details

Day and date of function: _____

Time: from _____ to _____

Please include all time required, including for the set up and break down of your event.

Attendance numbers: Adults _____ Children (under 18 years) _____

Venue

Please advise memorial site for service e.g. State War Memorial: _____

Event details

Please provide details of your event including the infrastructure/equipment you intend to bring and the proposed proceedings: _____

For more information contact the Bookings Officer:

Kings Park and Botanic Garden
1 Kattidj Close, Kings Park
Western Australia 6005

Phone: (+61 8) 9480 3624
Email: bookings@bgpa.wa.gov.au

Checklist

Has your organisation previously held a service within Kings Park and Botanic Garden Yes No

Are you holding a function following the Memorial Service (e.g. morning tea) Yes No

If yes, please complete and submit a separate [social function application form](#).

Declaration

In submitting this booking application, the organiser accepts the *Botanic Gardens and Parks Regulations 1999* and all [Terms of use](#). Any breach of the conditions or any other relevant law may result in infringement and / or cancellation of the booking. This agreement is not transferable.

Please return this completed application form to bookings@bgpa.wa.gov.au.

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